

**FINES**

(Including Court Costs)\*\*

SPEEDING 3 TO 7 MILES OVER.....	\$182.90
SPEEDING 8 MILES OVER.....	\$207.90
SPEEDING 9 MILES OVER.....	\$212.90
SPEEDING 10 MILES OVER.....	\$217.90
SPEEDING 11 MILES OVER.....	\$222.90
SPEEDING 12MILES OVER.....	\$227.90
SPEEDING 13 MILES OVER.....	\$232.90
SPEEDING 14 MILES OVER.....	\$237.90
SPEEDING 15 MILES OVER.....	\$242.90
SPEEDING 16 MILES OVER.....	\$247.90
SPEEDING 17 MILES OVER.....	\$252.90
SPEEDING 18 MILES OVER.....	\$257.90
SPEEDING 19 MILES OVER.....	\$262.90
SPEEDING 20 MILES OVER.....	\$267.90
SPEEDING 21 MILES OVER.....	\$272.90
SPEEDING 22 MILES OVER.....	\$277.90
SPEEDING 23 MILES OVER.....	\$282.90
SPEEDING 24 MILES OVER.....	\$287.90
SPEEDING 25 MILES OR MORE OVER THE SPEED LIMIT.....	\$334.00
Driving While License Invalid.....	\$367.00
Ran Stop Sign.....	\$256.90
Wrong Side of Road – Not Passing.....	\$191.90
Changed Lane When Unsafe.....	\$191.90
Turned When Unsafe.....	\$191.90
Fail to Yield Right of Way.....	\$216.90
Failed to Stop for School Bus.....	\$811.90
Following too Close.....	\$216.90
Violate Driver’s License Restrictions.....	\$249.90
Display expired Registration/License Plate.....	\$204.00
Defective Equipment (Any).....	\$216.00
No Driver’s License.....	\$306.00
Expired Driver’s License.....	\$266.00
Fail to Display Driver’s License.....	\$181.00
Fail to yield to Emergency Vehicle.....	\$358.90
No Seat Belt – Driver.....	\$209.00
Unrestrained Child – Safety Seat Violation (8-16).....	\$262.00
Unrestrained Child under 8 or less than 36 inches in height.....	\$262.00
Fail to Report Change of Address.....	\$196.00
Fail to Maintain Financial Responsibility (FMFR).....	\$392.00
Open Container.....	\$392.00
*Driving Safety Course (DSC) Not in School Zone.....	\$144.00
*Driving Safety Course (DSC) In a School Zone.....	\$169.00

**\*\*Fines/fees subject to change. Call court for actual costs.**

NOTICE: Failure to comply with the written promise to appear in Court as stated on your Citation will constitute a separate offense of Violate Promise to Appear and/or Failure to Appear which you may be charged and result in warrants being issued for your arrest. The issuance of arrest warrants will make you subject to entry into the wanted persons file and Failure to Appear in court may also result in the denial of renewal of your driver's license.

\*Judge Approval Needed

**JUVENILES 16 AND UNDER MUST CONTACT THE COURT FOR AN APPOINTMENT TO SEE THE JUDGE BY OR BEFORE YOUR APPEARANCE DATE. A PARENT OR GUARDIAN MUST APPEAR WITH THE JUVENILE.**

**REPLY FORM**

**PLEA MUST BE MADE IN WRITING OR IN PERSON ON OR BEFORE THE APPEARANCE DATE NOTED ON YOUR CITATION**

BRING TO: Bertram Municipal Court, 110 E. Vaughan St., Bertram OR mail to P.O. Box 1604, Bertram, Texas 78605 – DO NOT MAIL TO THE PHYSICAL ADDRESS

NAME: (AS APPEARS ON LICENSE): \_\_\_\_\_  
 MAILING ADDRESS (INCLUDE P.O.BOX): \_\_\_\_\_  
 CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
 HOME PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_ CITATION #: \_\_\_\_\_  
 CHARGES: \_\_\_\_\_

TO ENTER PLEA CHECK **ONE** OF THE FOLLOWING AND SIGN ON SIGNATURE LINE BELOW:

- I hereby enter a plea of GUILTY, or
- I hereby enter a plea of NOLO CONTENDERE (no contest), I am the defendant identified above. I hereby WAIVE MY RIGHT TO JURY TRIAL and enter a plea of "GUILTY"/ "NO CONTEST" to each charge listed above. I understand I have a right to pre-trial "discovery" of evidence, including any evidence that is favorable to me and may prove my innocence at trial; however, I waive all of my rights of discovery.
- I hereby enter a plea of NOT GUILTY and CHOOSE TRIAL BY:  JURY or  JUDGE (an appointment will be set up)

**REQUESTS FOR DRIVING SAFETY/SEAT BELT COURSES (READ CAREFULLY) REQUEST BY INITIAL APPEARANCE DATE (or next court office date)**

\*\*\* Court office hours Tues., Wed., Thurs. 9a.m.-5p.m.\*\*\*

I HEREBY CERTIFY THAT

- I will pay the court cost/admin fee of **\$144.00** (**\$169.00** for school zones) Payable by initial appearance. (*Do Not Include Payment for Actual fine*)
- I am entering a plea of Guilty or NOLO CONTENDERE (no contest) (**circle one**)
- I will provide a copy of financial responsibility (insurance) by initial appearance.
- I will provide a copy of a valid Texas driver's license or permit. If in the military you must Execute and include an affidavit stating that you have not had DSC in another state in the past 12 months by initial appearance.
- I will provide a certified copy of my driving record (www.texas.gov)
- The alleged speed I was driving was not 25 miles/hour or more over the posted speed limit.
- I have not completed a Driver's safety Course for dismissal of a ticket in the last 12 months.

**PAYMENT OF DSC COURT COST/ADMIN FEE MUST BE PAID AT THE TIME DSC IS REQUESTED.**

**\*\*NOTE TO COMMERCIAL DRIVER LICENSE HOLDERS:** If you carry a CDL you are **NOT** eligible for Drivers Safety Course or Deferred Disposition for dismissal of a ticket regardless of vehicle class. A CDL has the words "Commercial Driver's License" written across the top of your license. Charges of Driving while License Suspended or Invalid, will **NOT** qualify for DSC)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# BERTRAM MUNICIPAL COURT FREQUENTLY ASKED QUESTIONS

## HOW CAN I GET INFORMATION ABOUT MY CITATION?

Please read your citation carefully. If you do not have your ticket or it is illegible, contact the Court Clerk – **DO NOT ASK OTHER CITY EMPLOYEES ABOUT COURT PROCEDURES.** Waiting until after your court appearance date to appear may be too late to exercise your options, especially those that may provide a dismissal. **Telephone calls DO NOT constitute an appearance before the court.**

## WHEN SHOULD I MAKE AN APPEARANCE?

You must make an appearance either in person or by mail on or before the date, *indicated under the "Court Information" section above the signatures*, on your citation. Juveniles who received a citation must appear before the judge with a PARENT OR LEGAL GUARDIAN. Notification of a minor's court date will be mailed to the address on the citation. (If the address on the citation is not correct, you must notify the court of the correct address). Pre-trials and trials are held on the 2nd Tuesday of each month at the Bertram Municipal Court.

## WHAT HAPPENS IF I DON'T APPEAR BEFORE THE COURT DATE?

A late notice will be sent to you requiring an appearance within 10 days from the date of the letter. If we receive no response from you, then an arrest warrant is automatically issued for your arrest.

## DO I HAVE TO SEE THE JUDGE?

You may not have to see the judge as many citation-related tasks can be processed by the Court Clerk either by appearing in person at 110 E. Vaughan in Bertram or by mailing your Reply Form (see reverse side) to the Court at P. O. Box 1604, Bertram, TX 78605.

## CAN I PAY MY FINE ONLINE?

**Yes.** Go to <https://pay.paygov.us> or call 1-866-480-8552. Payments by check or money order must be mailed to P. O. Box 1604, Bertram, Texas 78605.

## CAN I GET EXTRA TIME TO PAY MY FINES/COURT COSTS?

Before being granted extra time to pay your fine/court costs, a plea must be entered either by mail or in person. You may request a 14-day extension by mail or in person on or before your appearance date. Any additional time to pay will be at the discretion of the court.

**CAN I TAKE A DRIVER'S SAFETY COURSE (DSC) TO DISMISS MY TICKET? Only certain violations can be dismissed by a DSC.** You may lose your opportunity to take a DSC if you DO NOT make your request by the appearance date on your citation and meet certain qualifications (**see reverse side for request**). **Any request to take a DSC must be approved by the judge.**

## **You are NOT Eligible to Take a DSC for Ticket Dismissal if:**

- ▶ You hold a Commercial Driver's License.
- ▶ You were charged with speeding 25 miles or more over the speed limit.
- ▶ You were charged with violating one of the following sections of the Transportation Code (TRC) of the State of Texas:  
*TRC Sec. 542.404* - Construction or maintenance work zone when workers are present  
*TRC Sec. 545.066* - Passing a school bus

## **DUE TO COVID-19**

## **DO NOT APPEAR IN PERSON**

**Use this form to make your plea and request. If you have questions call the phone # below.**

## **CONTACT INFORMATION BERTRAM MUNICIPAL COURT**

*Judge: Peggy Simon  
Court Clerk: Roxanna Rios*

### **Physical Address:**

110 E. Vaughan, Bertram, Texas

### **Mailing Address:**

P. O. Box 1604, Bertram, Texas 78605

Phone: 512.355.2748

Fax: 512-355-3182

### **E-Mail Address**

[municipalcourt@cityofbertram.org](mailto:municipalcourt@cityofbertram.org)

### **For Credit Card Payments:**

Online: <https://pay.paygov.us>

Or Call 1-866-480-8552

\*\*\*make checks payable to: CITY OF BERTRAM\*\*\*

Mail Checks or Money Orders to:

P. O. Box 1604, Bertram, Texas 78605

Cash, checks or money orders will be accepted at the physical address.